

# LEGAL ASSISTANCE FOR AMALGAMATED TERRITORIAL COMMUNITIES

Since **November 9, 2015** the expert group that provides legal advice to amalgamated territorial communities (ATCs) has been in operation within functioning of the Central Office of Reforms.

Based on the consultations being provided, the expert group develops analytical materials which are necessary for the daily work of the executive officers of ATCs and communities to be amalgamated.

Sample documents

Manuals/  
Guidelines

Online-  
forum

Video  
lectures

FAQs

ALL MATERIALS CAN BE  
DOWNLOADED FROM:

<http://despro.org.ua/otg/>

<http://decentralization.gov.ua>

## SAMPLE DOCUMENTS

- Reorganization of local government bodies (LGBs) in ATC and personnel issues
- Budget processes
- Inventory and transfer of assets

All sample documents are presented in three parts



## VIDEO LECTURES

- Inventory procedures during the reorganization of LGB
- Principles of public procurement
- Accounting, budget violations and liability
- Planning of local budgets
- Execution of local budgets
- Acts (statements) of LGBs and their officials
- Budgets of ATCs



## MANUALS/GUIDELINES

"Budgeting process / Public procurement in LGBs"

by **Tatiana Stankus, Viktoriya Matveyeva**



"Implementation of land legislation in the activities of LGBs"

by **Yana Brusentsova**



"Authority of LGBs in the area of urban planning"

by **Yana Brusentsova**



"Workflow management and flow of information in LGBs"

by **Yana Brusentsova**



## THE MOST FREQUENTLY ASKED QUESTIONS FROM LG BODIES AND ANSWERS:

- 1 Legal issues related to the procedure of reorganization of LGBs.
- 2 Questions related to labour legislation, personnel issues and service in LGBs.
- 3 Questions related to budgeting and accounting issues.
- 4 Questions related to the inventory of assets of LGBs that are amalgamating.
- 5 Questions related to the implementation of public procurement procedures in LGBs of ATCs.
- 6 Questions related to the creation of Centres of Administrative Services in ATC.

FAQs are presented in six parts

## ON-LINE FORUM FOR ATCs

### FORUM IS INTENDED FOR:

- deputies, experts and heads of ATCs
- experience exchange, communications with colleagues from different regions
- obtaining quick advice and consultations

According to the statistics, the number of registered users is nearly 400.

### DEMAND FOR THE TOPICS OF THE FORUM

Legal issues related to the procedure of reorganization of LGB	5045	<div style="width: 85%;"></div>
Inventory issues	941	<div style="width: 15%;"></div>
Transfer of property (assets)	875	<div style="width: 14%;"></div>
Personal (HR) issues	5337	<div style="width: 88%;"></div>
Transfer of documentation	4302	<div style="width: 72%;"></div>
Budgeting process in LGBs of ATCs	2757	<div style="width: 46%;"></div>
Statutes and other public documents of ATCs	993	<div style="width: 16%;"></div>

Description:

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