

RFP02/2020: Strengthening Civil Society Organizations and Stakeholder Participation in Integrated Water Resources Management in Kosovo

QUESTION & ANSWERS

N°2 – 20.11.2020

According to the Request for Proposal, it is possible to form a consortium to implement the required services, but the lead contractor needs to be an international NGO as defined on page 5 of the RFP:

Q1. *In case a consortium is formed, is the Bidder only the lead contractors (international NGO) for which the information needs to be provided in Annexes 2 and 3 of the application?*

A1: *Yes, information in Annexes 2 and 3 is required for the lead partner in the JV/consortium only. Basic information on the remaining partners has to be provided in Annex 7 though.*

A more detailed information on all partners in the consortium needs to be provided in Annex 4. Since the RFP allows for shared references by consortium members to meet or exceed the qualification requirements (e.g., in terms of number of relevant projects), Annex 4 needs to present the basic profile of all JV/consortium partners along with their main references.

Q2. *In case a consortium is formed, is it admissible to have partners in that consortium that are foreign NGOs to Kosovo, but are only operating in their own country (i.e. do not implement projects internationally)?*

A2: *There is flexibility in terms of country of origin and country of operation when it comes to the non-lead member(s) of the JV/consortium as long as the lead partner is an international NGO as required.*

Q3: *When providing key experts, do all of them need to be employees of consortium partners, or can they be external experts engaged on consultancy / partnership agreements?*

A3: *There is no such requirement that any of the proposed experts are employees of the (main) bidder and any of the JV/consortium members. Proposed experts can be external as long as they are available for the consultancy as required. The signed CVs (as per format in Annex 5) will serve as statements of availability of all proposed key experts.*

Related to the Format of Technical Proposal (Annex 5):

Q4: *When developing content under Sections 1-3, do we need to provide answers under each of the subsections (e.g. 1.1, 2.3) directly, as a question-answer format; or can we develop a text that addresses all questions but is not separated into subsections?*

A4: *Bidders are allowed to adjust the format to best suit their technical proposal. The questions provided serve for orientation purposes. However, they are advised to provide the necessary information regardless of the structure of the proposal vis-à-vis the order of questions, as this will create the basis for the subsequent evaluation process.*

Q5: *Is there a page / character / word limit when developing content for the Sections 1-3?*

A5: *There is no such restriction. However, bidders are advised to provide comprehensive, but concise proposals in order to facilitate the evaluation process.*