

TERMS OF REFERENCES

Team Leader – support to LG4P: a programme supporting local governance for poverty reduction in Rwanda

Skat Consulting Ltd. is looking for a **Governance expert, and experienced Programme Manager** for the specific function of a team leader to lead SKAT's team to support implementation of the "Local Governance for Poverty Reduction" (LG4P) project implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) on behalf of German Federal Ministry for Economic Cooperation and Development (BMZ). Support to GIZ's project implementation is currently under public tender.

Skat Consulting Ltd. (www.skat.ch) is a Swiss consulting company with more than 40 years of track record of successful, high-impact actions and partnerships, adding value to companies, organizations, and government agencies at home and abroad. We are renowned as independent resource centre and consultancy working in the fields of development cooperation and humanitarian aid, covering four main topics: Governance, Water, Construction and Energy & Climate. We have strong experience in implementing development interventions; since more than 15 years, we are e.g. supporting SDC funded interventions in local governance and public services. We are leading a strong partnership of actors and are in an excellent position to bid for the programme in question with a country office in Kigali.

Project summary: LG4P is planning to support local government in Rwanda to fulfil their role as actors of pro-poor good governance more effectively in partnership with civil society. Subject of the current tender is the support to GIZ's already ongoing implementation (01.06.2025-31.12.2027).

Duty station and contract duration

- Based in Kigali, Rwanda
- Team leader, (70%)

Tasks of the team leader

- overall responsibility for advisory packages of the contractor;
- ensuring the coherence and complementary of the contractor's services with other services provided by the project at local and national level
- design, implementation, monitoring and evaluation of capacity development measures for local partners in the areas: inclusive service delivery, public finance management, citizen participation
- Responsibility for taking cross cutting themes into consideration (e.g. gender, climate change);
- staff management in particular identifying the need for short term assignments within the available budget, planning and managing the assignments and supporting local and international experts
- ensuring that monitoring procedures are carried out
- regular reporting in accordance with deadlines
- responsibility for checking the use of funds and financial planning in consultation with the officer responsible for the commission at GIZ
- supporting officer responsible at GIZ for the commission in updating and/or adapting project strategy, in evaluations and in preparing a follow-on phas

Requirements

- Master's degree (or equivalent) in either Public Policy, Political Science, Public Finance Management, Development Sciences, Social Sciences, Business Administration, Economics, Project Management or Geography.
- 7 years of professional experience in the sector of good governance, local governance or poverty reduction
- 5 years of professional experience in project cycle management and budget management
- 5 years of leadership experience as a project team leader with managing expert pools in 2 projects with a budget of at least 150,000.00 EUR each
- 5 years of professional experience in East Africa, Central Africa, Southern Africa or West Africa of which 3 years in East Africa
- 5 years of experience in development cooperation projects
- Knowledge of English C1-level in the Common European Framework of Reference for Languages.

We offer attractive remuneration and working conditions as part of Skat Consulting's dedicated and dynamic team.

Application: Please send your application, including a CV highlighting the experience relevant for the assignment, by email and with the subject "**Application TL "LG4P"** to jobs@skat.ch as soon as possible, but **latest on 15.02.2025**.

Further information and terms of reference for the project can be obtained from Saskia.Bauner@skat.ch